Sugar-Salem School District #322

Professional Leave Day [PLD] Summary

**Schedule of Day:**

9:00: Arrive to site

9:00-12:00 Observe, discuss, etc. with staff member(s) you are observing/interacting with.

12:00-3:30: lunch break; self-reflection time, planning time

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| --- | --- |
| Teacher:  | School Year:  |
| Professional Leave Date:  | Content Area:  |
| Substitute covering classes: or [ ] Not Applicable  |

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| --- | --- |
| What classroom(s) did you observe? |  |
| What building and district was the classroom in?  | School building:  |
| District:  |
| What is your objective of this PLD?  |  |
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| What are some activities, lessons, ideas do you want to implement into your own classroom based on the events observed today?  |  |
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| Would you recommend this classroom for others to observe?  |  |
| Other comments:  |  |
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| --- | --- |
| Teacher Signature:  |  |
| Administrator Signature:  |  |

Forward to Bryon Kennedy for verification and reporting purposes.