Q: **How and when do I pay for meals on my child's account?**

A: Meals must be pre-paid- Payments can be made for the day, week, month, year or any amount you prefer

Payments of cash / check are accepted at /by:

- The Food Service Office (located in the JR High lunchroom, 25 N. Cutler) 8am 4pm M-TH, 8am — 3pm Friday
- Your child's school secretary -Lunchroom Cashier - Kitchen Manager
- On-line at: myschoolbucks.com (3.95% transaction fee applies)
- Bank Bill-Pay / checks can be mailed to: Food Services, PO BOX 150, Sugar City, ID 83448

Q: **Can I pay in one location for all my children attending different schools? A:Yes**

1. Paying by check: Please include the name(s) of student(s) & amounts for each on the check to help ensure that the proper account(s) is / are credited.
2. Paying by cash: Please send in an envelope with the name(s) of the student(s) and the amount of cash written on the outside of the envelope and indicate the amount for each student.

Q: **Can funds be transferred between siblings?**

A: Yes. Please contact us at 356-8802 option 7 and we will be happy to transfer funds between siblings for you.

Q: What happens to my graduating student's meal account balance?

A: At the end of the year all inactive student account balances will be transferred to siblings if available. Please contact us if you would like a refund check mailed to you. All remaining balances (inactive accounts only) will be considered a donation and will be used to cover negative balances at the end of the year.

Q: **What happens if my child's account goes negative?**

A: Students at Central & Kershaw are allowed 3 unpaid charges; students at SSJH and SSHS are allowed 2 unpaid charges. An alternate meal may be given to students who have exceeded the charge policy.

- The alternate meal will consist of a cheese sandwich and a milk
- The alternate meal will only be available for two (2) days.

Q: Do I need to fill out a free / reduced application each year?

A: Yes. A new application must be submitted each year. Your child's lunch status will carry over into the new school year for the first 30 operating days. If a new qualifying application is not received within that 30 days, your child's status will be changed to full pay.

Q: **Where do I obtain a free / reduced price meals application?**

A: Applications can be obtained at:

- School Offices
- Food Services Office
- District Office
- On our district website: sugarsalem.org

Q: **Do I need to complete a separate application for each of my children?** A: No. Please complete one application per family.

Q: **Where do I submit a completed application?**

A: Any school office or the Food Service Office

This Institution Is An Equal Opportunity Provider.