



# SUGAR-SALEM SCHOOL DISTRICT No. 322

105 WEST CENTER • P. O. BOX 150 • SUGAR CITY, ID 83448 • PHONE (208) 356-8802 • FAX (208) 356-7237

Board of Trustees Meeting  
Sugar City, Idaho  
Wednesday, January 10, 2024  
7:00 AM

Board of Trustees  
Zone I – Julaine Blaser  
Zone II – Greg Stoddard  
Zone III – Ian Luke  
Zone IV – Kristin Galbraith, Chair  
Zone VI – Whitney Crapo

- I. Prayer – Ian Luke
- II. Welcome and Call to Order – Kristin Galbraith
- III. Pledge of Allegiance – Whitney Crapo
- IV. Approval of Agenda
  
- V. Delegations and Patron Input – Normally this begins as soon as the board has approved the agenda for the meeting. Those wishing to speak should have already contacted the district office and had their topic placed on the agenda (although not required). If they are not on the agenda, they should complete and sign the input form as they enter. They will then be provided a 3-minute block of time to express their opinion. Board members may not comment at that time. Those speaking will be given time in the order that they sign up. The board is interested in hearing public comment on any item but will not comment on matters not on the agenda or on personnel matters.
  
- VI. Annual Meeting Business
  - A. Oath or Office, Greg Stoddard, Ian Luke
  - B. Reorganization of the Board – Resolution for Chairperson, Vice Chairperson, Board Members to sit on the Library Board, Booster Club and Education Foundation
  - C. Set regular dates for board meetings
  - D. Designate Superintendent to sign all legal documents
  - E. Appoint Board Treasurer
  - F. Appoint Board Clerk
  - G. Approve Principals and Assistant Principals as those authorized to sign checks on school accounts
  - H. Appoint School Secretaries as Assistant Treasurers
  - I. Designate public posting locations
  - J. Designate Bank Depositories
  - K. Review & Signing of Board Code of Ethics
  
- VII. Consent - Any member of the Board may make a motion to move an item or items from the Consent Agenda to the Action Agenda if he or she would like to discuss the issue.
  - A. Past Board Minutes..... Action
  - B. Bank Reconciliation ..... Action
  - C. Payroll ..... Action
  - D. Bills ..... Action
  
- VIII. Policy Updates ..... Action
  - 2<sup>nd</sup> Read Policy 7403 Procurement of Goods and Services for School Meal Programs
  - 1<sup>st</sup> Read Policy 2140 Student and Family Privacy Rights, 2140F Students & Family Privacy Right Form
  
- IX. Action
  - A. Budget ..... Action
  
- X. Presentation/Discussion/Action/Information
  - A. Student Data- Lisa Marie ..... Presentation/Discussion
  - B. Student of the Month ..... Presentation/Discussion
  - C. Teacher Award – Lauri Orme..... Presentation/Discussion
  - D. Partner Award – Jeff Luthy ..... Presentation/Discussion
  - E. Digger Highlights ..... Presentation/Discussion
  - F. Superintendent Report ..... Discussion/Action
  - G. Building Level Report – Rich Garner ..... Presentation/Discussion
  - H. CM/GC & Architect RFQ..... Discussion/Action
  - I. Equipment Purchase ..... Discussion/Action
  
- XI. Executive Session Pursuant to Idaho code 74-206 to discuss (a) the hiring of personnel
  - A. Personnel Action Report..... Discussion
  
- XII. Action
  - A. Personnel Action Report..... Action
  
- XIII. Adjournment

School Visits 9AM  
Feb 7<sup>th</sup> Jr High  
March 13<sup>th</sup> HS