

SUGAR-SALEM SCHOOL DISTRICT NO. 322

Announcement of Vacancy

Sugar-Salem School District has the following vacancy for the
2024-2025 School Year:

Full Time Special Education Preschool Teacher Central Elementary

DEPARTMENT: Special Education

Overview:

- Sugar-Salem Joint School District #322 is responsible to provide services for students ages 3-5 who have a disability that meets IDEA requirements. The teachers of this age group oversees the educational process as they help transition students from Infant Toddler Program, child find activities, as well as transitions students into the general school programs starting in Kindergarten.

JOB GOAL:

- The intent is to see student performance growth as noted in IEPs as well as compliance requirements.
- To ensure that the needs of students with special needs are met in compliance with FAPE, IDEA and, as needed, Medicaid.
- To assist Special Education and general education staff in providing appropriate educational services to students with disabilities.

QUALIFICATIONS:

The requirements below are representative of the knowledge, skills, and/or abilities required.

1. Education: Completed an accredited college/university program in Special Education.
2. Certificate/Endorsement: Hold and/or obtain a Standard Early Childhood SpEd Certificate as issued by the Idaho State Department of Education.
3. Prefer years of successful teaching experience or experience in the subject matter and/or curriculum of Special Education.
4. Knowledge of Medicaid reimbursable services and compliance requirements.
5. Ability to work with staff, students, parents, and public.
6. Knowledge and experience with research-based curriculum for use with students receiving special education services.
7. Must be able to facilitate professional development opportunities through an effective leadership style.

Professional Responsibilities-General:

1. Meet and instruct assigned classes in the locations and at the times designated
2. Make provisions for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms
3. Work to establish and maintain open lines of communication with students and their parents concerning both the academic and behavioral progress of all assigned students

4. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
5. Attend and participate in faculty meetings
6. Cooperate with other members of the staff in planning instructional goals, curriculum, objectives, and methods
7. Provide needed and requested information on a timely and effective basis
8. Provide instruction to classified pupils in accordance with each pupil's Individualized Education Program (IEP)
9. Assist in upholding and enforcing school rules
10. Assume responsibility for his or her continuing professional growth and development by attendance at professional meetings, membership in professional organizations, enrollment in advanced courses, and by reading professional journals and other publications
11. Adhere to The Code of Ethics of the Idaho Teaching Profession adopted by the Professional Standards Commission and the State Board of Education
12. Seek assistance should emergencies arise
13. Represent the school district in a positive manner
14. Know and follow school district policy and chain of command
15. Perform other duties as assigned

Professional Responsibilities-Department Specific:

1. Assist, where appropriate, in loading and unloading the special education students from transportation buses or vans
2. Organize a meeting at least once annually with the case manager, parents, and other professional staff to review and revise the IEP and placement of each assigned student
3. Keep immediate supervisor informed of activities and any issues that may arise
4. Work cooperatively with regular education teaching staff to coordinate instructional activities and to monitor the progress of each student
5. Provide support instruction in the regular classroom or the resource center as assigned
6. Coordinate and cooperate with other members of the staff in the development of adaptations, modifications, accommodations, and instructional methods
7. Provide home instruction to confined special education pupils as assigned
8. Consult with members of the child study team regarding each student's educational program, academic program and personal growth
9. Plan, coordinate, and lead the implementation of IEPs including modifications and accommodations
10. Participate in the development of the District's plan for special education
11. Evaluate student progress on a regular basis, as indicated on IEP's, and as often as general education students are evaluated and informed of their progress
12. Assist in the evaluation of students referred for special education services
13. Maintain accurate, complete, and correct records in accordance with applicable federal and state law, (including IDEA, intervention, etc.), administrative rules, and Board policy
14. Input instructional, behavioral and assessment data in a timely fashion to appropriate software and/or data management systems
15. Coordinate transition activities between various agencies such as, but not limited to: Infant-Toddler Program; Vocational Rehabilitation, colleagues, technology schools, etc.

REPORTS TO/EVALUATED BY:

- Performance of this position will be evaluated annually by the building principal and/or director of special services in conformance with District policy and IDAPA 08.02.02.120.

TERMS OF EMPLOYMENT, SALARY AND BENEFITS:

- By contract as determined by the Board of Trustees in accordance with federal and state law, administrative rules, and Board policy.
- Salary will be based on where credentials would have you on the state Career Ladder Schedule.
- Benefits would be offered at the same rate as certificated staff.

Posting Date: 04/23/24

Closing Date: Open until filled

**For Information regarding this position please contact Bryon Kennedy at:
bkennedy@sugarsalem.com**

Application may be downloaded from the web at: www.sugarsalem.org Please attach your resume at the time your application is finalized and submitted to jrobbins@sugarsalem.com Attachments can be either a MS Word document or a .pdf file (recommended).

Applications are also available at the District Office: 105 West Center, P.O. Box 150, Sugar City, ID 83448

Applications need to be emailed to Bryon Kennedy at jrobbins@sugarsalem.com

Contact Info

Jen Robbins

Human Resources

jrobbins@sugarsalem.com

(208)356-8802